

Job Title:	Locum Catering Assistant	Post holder:	Vacant
Reports To:	Catering manager	Location:	SPACE Shared Kitchen North King Street Dublin
Salary rate:	The rate of pay is €17.03 (€15.46 per hour + 10% annual leave allowance)		

Purpose of the Job

The role of the catering assistant is vital to the successful delivery of quality nutritious meals and food in NOVAS for our clients. The Locum Catering Assistant will support the clients of Rathgar, Rathmines and Conville Road Projects.

The Locum Catering Assistant will report directly to catering Manager, will be a member of, and work collaboratively with the Kitchen team and wider Dublin services in Conville road, Rathmines and Rathgar wider NOVAS services, external service providers and local authorities in the region. The Locum Catering Assistant is responsible for liaising with clients and staff teams to plan, prepare and help prepare nutritional meals, support clients to access quality foods and support clients to develop the skills in relation to the preparation of meals and meal planning. The Locum Catering Assistant will help ensure effective day to day running of food services, adhere to all aspects of HACCP, health and safety, ensure the hygiene and physical environment is kept to a high standard and in line with Public Health legislation. The Catering assistant may be expected to work in and assist with the delivery of meals to various NOVAS projects as required.

The role is situated in the SPACE Shared Kitchen North, King Street, Dublin 7. The work hours from 8 to 4 pm but may be subject to change. The Locum Catering Assistant will have a background in the catering industry, experience of HACCP, have a passion for food, with attention to detail, experience of working with people in a non-judgmental and respectful way, and will be expected to work within the relevant frameworks of quality standards and legislation.

This job description is a guide to the general range of duties assigned to the post holder. It is intended to be neither definitive nor restrictive and is subject to periodic review.