

Job Advert

Deputy Manager



Housing | Health | Recovery

Service: Rathmines STA
Location: Rathmines, Dublin 6
Duration: Indefinite Duration
Hours: 40 hours per week
Published: 17th of April 2025
Application Closing Date: 1st of May 2025

NOVAS is a not for profit organisation and Approved Housing Body. We work with single adults, couples and families who are homeless or at risk of being homeless. We provide a range of support services and accommodation. We have over 300 staff, and more than 30 services in Limerick, Dublin, Clare, Kerry, Cork and Tipperary including residential homeless services, social housing and community based services for tenancy sustainment, homelessness prevention, mental health and recovery.

The Rathmines STA meets the needs of homeless women who require supported accommodation for a temporary period in the Dublin region. The service offers a range of rehabilitation and stabilisation interventions designed to engage with residents and create sustainable pathways out of homelessness.

NOVAS is a Trauma Informed practice organisation and the principles of collaboration, diversity, respect and trust are embedded in our way of working together. Our services are provided through support of our partners in local government through the Local Authorities, HSE, and other donors and funders

Desirable Skills and Knowledge (Please see Job Description for complete Person Specification)

- A minimum of Level 7 Ordinary Degree or higher (National Framework of Qualifications) in Social Care or another allied health profession. Registration as a Social Care Worker with CORU will also be considered.
- Three years' experience in working with people who are homeless or other social care groups
- Strong Administration skills for record keeping and report writing and computer literacy
- Understanding care and case management protocols including care planning, needs assessment, risk management, incident management/prevention and key working
- Ability to communicate effectively with a wide variety of people

We offer a competitive benefit package including 26 days annual leave pro rata, access to further education supports and contributory pension.

If you would like to work for NOVAS, an application form and job description can be found on the careers section of our website www.novas.ie/work-for-us. If you require any further



information or wish to submit a completed application form, please email tracey.mccarthy@novas.ie